

APPENDIX 4
Progress Update – Review of Billingham Event Infrastructure

No.	Recommendation	Responsibility	Date	Evidence of Progress Presented to Committee June 2018	Assessment of progress June 2018 Categories 1 - 4	Evidence of Progress Presented to Committee March 2019	Assessment of progress March 2019 Categories 1 - 4
2.	In order to create safe temporary accommodation for its performers, BIFF should consider all elements within the summary of estimated infrastructure costs for various accommodation options devised as part of this review (including the sums of money emerging as part of this analysis). As a key contributor to the festival, SBC should satisfy itself that these requirements are being met.	BIFF	July 2018	A full outline of site requirements, including infrastructure, safeguarding, health and safety arrangements has been reviewed with SBC Officers and budget projection has been completed.	2	BIFF have been made aware of this recommendation.	1
3.	Due to the likelihood of increased accommodation costs following the loss of the former Campus School sports block, BIFF may wish to build on existing, and identify new, funding streams that could assist them in providing appropriate accommodation solutions.	BIFF	July 2018	This is being considered by BIFF.	2	BIFF have been made aware of this recommendation.	1

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5.	As an advocate of BIFF, and in recognising the benefits it provides for the town of Billingham, Billingham Town Council may want to consider enhancing its role and financial contribution in supporting the festival's future sustainability.	SBC (Democratic Services)	April 2018	Letter to Billingham Town Council drafted regarding their potential contribution to BIFF for 2018 and beyond.	2	Letter to Billingham Town Council regarding their future contribution to BIFF has been sent.	1
7.	There is limited scope to reduce the accommodation costs by reducing the scale or duration of the event in a single year due to CIOFF requirements. In principle, BIFF could consider the frequency of the event in order to reduce the annual burden of the infrastructure costs.	BIFF		This is being considered by BIFF.	2	BIFF have been made aware of this recommendation.	1

- 1 – Fully Achieved**
- 2 – On Track**
- 3 – Slipped**
- 4 – Not Achieved**